

Exhibitor Group Housing Policies

Room Block Guidelines

Room block allotments will be assigned based on exhibitors' room block pick-up for the AUA2021: exhibitors will be allotted up to a 5% increase above actualized room blocks. Group requests of more than 50 rooms may be sourced to multiple hotels and are based on availability. President's Circle Patrons receive priority housing.

- A **3-night minimum** stay is required at the **Hilton Riverside**.
- Units for bedroom connectors to suites must be deducted from current room block.
- Email confirmations will be sent from aqa@onpeak.com.
- Any exhibitors found booking multiple rooms via the online housing system using an incorrect housing registration type will be cancelled.

Suites

Only companies exhibiting at AUA2022 may request a hotel suite to host a function. You must review and comply with the AUA2022 Exhibitor Sponsored Event Guidelines, please email operations@auanet.org to request the guidelines and event space. Please forward your AUA approval to aqa@onpeak.com.

Hotel Payment Guarantee

Blocks must be guaranteed with a credit card. Hotel will charge all credit cards for all nights held in the room block as of **Friday, March 18, 2022**, or the room nights held upon receipt of the rooming list, whichever is greater. Checks are also accepted.

Name Assignments

Names can be assigned to individual reservations at a later date; however, all rooms must have names assigned by **March 18, 2022**. AUA and onPeak reserve the right to cancel reservations being held without names after **March 18, 2022**. Name and date changes will be accepted until **May 6, 2022**.

Cancellations

Groups may adjust the number of rooms held and the arrival and departure dates without charge until **March 18, 2022**. After this date, the room nights held are non-refundable.

Priority Points

- Five priority points are earned for using onPeak, the official housing partner of the AUA2022.
- Five priority points are earned for utilizing 90% of reserved housing block (minimum of 10 rooms on peak night, 90% based on total room nights).
- A penalty of five priority points will be assessed for failing to actualize 90% of the room block (based on total room nights reserved).