



SIGGRAPH 2010 OFFICIAL HOUSING REQUEST FORM & CONTRACT FOR 30+ ROOM BLOCKS

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www.siggraph.org/s2010



The new name of
Travel Technology Group

CONFERENCE: 25–29 JULY 2010 | **EXHIBITION:** 27–29 JULY 2010 | LOS ANGELES CONVENTION CENTER | LOS ANGELES, CA
Online: www.siggraph.org/s2010 | E-mail: siggraph2010@onpeakevents.com | Phone: (800) 631 5557 | Int'l: (312) 527 7300 | Fax: (312) 329 9513

▶ Please check one: Attendee Exhibitor

RESERVATION DEADLINE: 25 JUNE 2010 ROOMS REQUESTED AFTER 25 JUNE 2010 ARE BASED ON AVAILABILITY AND RATES CANNOT BE GUARANTEED

1 Hotels

Enter your hotel choices in order of preference.

1. _____
2. _____
3. _____
4. _____

Important Note: One night's room and tax per room is due upon block request. This deposit is non-refundable after **9 July 2010**.

Special Requests:

- I am in need of an ADA-accessible room. (onPeak will contact for additional details.)
- I am interested in discounted fares or car rental rates for this event.

2 Room Block Information

Please enter the number of rooms you are requesting each night. If you would like to include the individual names for these rooms please attach a separate list. Otherwise, we will send you a reminder at a later date. Individual names must be provided no later than **18 June 2010**. After 18 June any rooms without names will be released for general sale.

<input type="checkbox"/> Single	Tuesday, 22 July	Wednesday, 21 July	Thursday, 22 July	Friday, 23 July	Saturday, 24 July	Sunday, 25 July	Monday, 26 July	Tuesday, 27 July	Wednesday, 28 July	Thursday, 29 July	Friday, 30 July
<input type="checkbox"/> Double - 1 bed								← Conference Dates →			
<input type="checkbox"/> Double - 2 beds											
<input type="checkbox"/> Triple - 2 beds											
<input type="checkbox"/> Quad - 2 beds								← Exhibition Dates →			

3 Deposit Information

Credit Card Card Type: _____
American Express, Diners Club, Discover, MasterCard and Visa cards are accepted.

_____ Expiration: _____
MM / YY

Name: _____
As it appears on card

Signature: _____

Sending Check **Check Enclosed** # _____ \$ _____

If you are guaranteeing your reservation by check, it must accompany this form and be received no later than Friday, 18 June 2010. Credit card information is required at time of booking to hold the reservation for all deposits paid with check until the check is received. Please fill out the credit card section above. Add one night's room and tax (14%) per room, subject to change. Mail to: onPeak's Atlanta office, SIGGRAPH 2010 c/o onPeak, 240 Peachtree St, Ste 22-S-10 Atlanta, GA 30303.

Cancellation policy: One night room and tax is non-refundable after 9 July, 2010. The SIGGRAPH 2010 cancellation policy supersedes any individual hotel's policy.

4 Confirmation

You can expect to receive a confirmation within 72 hours. If you do not, please contact us. Send confirmation to: Please print clearly

Name: _____

Company: _____

Street Address: _____

City: _____ State: _____

ZIP Code: _____ Country: _____

Phone: _____

Fax: _____

E-mail Address: _____



Shuttle Bus Offered : Attendees who use the SIGGRAPH 2010 hotel reservation system to make reservations at hotels served by the SIGGRAPH 2010 shuttle buses will receive a shuttle wristband when they check in. Attendees who do not book through the SIGGRAPH 2010 reservation system and wish to use the convention center shuttle can purchase wristbands at the SIGGRAPH Store.

****Important! Groups of 30 or more. You must read, sign, and date below. Otherwise rooms will not be confirmed. ****

On or before **16 June, 2010**, Group may release up to 10% of the total room nights contracted without penalty. After **16 June, 2010** should the actual room nights utilized on a per night basis fall below 90% of the rooms contracted as of that date Group agrees to be financially responsible for those unused room nights (calculated as number of rooms below 90% times the contracted hotel room rates).

Should Group cancel the contracted room block at any point after signature, SIGGRAPH 2010 reserves the right to hold Group responsible for the total number of contracted room nights multiplied by the contracted hotel room rates. Cancellation is defined as the total non-use of the contracted room block.

Any changes to a contracted room block and all group cancellations must be received in writing by the SIGGRAPH 2010 Event Services Manager. Any payment due must be received no later than thirty (30) days after date of invoice.

Important Note: Should a Group wish to block 10% more room nights than its previous actualized block, additional rooms may be subject to a non-refundable deposit.

Accepted (Please Print): _____ Accepted (Individual Signature): _____

On behalf of the Group, I have read and agree to abide by the terms as stated in the above Group Attrition and Cancellation Policies.

Acting as agent for Group (Company Signature): _____ Date: _____