



National Urban League Centennial Conference

July 28-31, 2010
Walter E. Washington Convention Center
Washington DC

Reservations

www.nul.org

nul@onpeakevents.com

(866) 825 9502 US Toll-free
(312) 527 7300 Local

(312) 329 9513 Fax

Official Hotels & Rates

1 Grand Hyatt Washington

1000 H Street NW
Single: \$210
Double: \$235

2 Renaissance Washington DC Hotel

Pre-Conference & Quarter Century Dinner Hotel
999 9th St NW
Single/Double: \$210

Rates do not include current tax of 14.55% or applicable surcharges, subject to change.

Map



Map used to indicate approximate locations only.



Within the competitive climate of the travel industry, our priority is to serve you best and provide the lowest hotel rates available for your stay by:

- ▶ Securing an exclusive rate agreement with the official event hotels
- ▶ Continually monitoring prices offered on other travel websites
- ▶ Negotiating further discounted rates at event hotels when necessary
- ▶ Automatically reconfirming existing bookings with the lower rates

If you find a lower rate, please contact us.

▶ Plan Ahead

Rooms are available at reduced rates on a first-come, first-served basis. Plan early to make a single booking or secure a room block for your entire team.
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1 Contact Information

You can expect to receive a confirmation within 72 hours. If you do not, please contact us.

Name: _____
 Company: _____
 Address: _____
 City: _____ State: _____
 ZIP Code: _____ Country: _____
 Phone: _____
 Fax: _____
 Email: _____

2 Category

- Attendee Exhibitor Trustee Sponsor

3 Hotels

Reservations are by request and will be processed on a first-come, first-served basis. Enter your hotel choices in order of preference.

1: _____ Rewards Number _____
 2: _____ Rewards Number _____
 3: _____ Rewards Number _____

Special Requests

- I am in need of an ADA-accessible room; I may need special assistance from my hotel in the event of an emergency.
 I am interested in discounted fares or car rental rates.

4 Booking Details

Name: _____ Company: _____ Non-Smoking Smoking

This is an Individual Booking 1 Room

Arrival Date: _____ Departure Date: _____ Name of person(s) sharing the room: _____
MM/DD/YY MM/DD/YY

Room Type: Single Double 1 Bed Double 2 Beds Triple Quad

This is a Group Booking 2+ Rooms

Sat, July 24	Sun, July 25	Mon, July 26	Tues, July 27	Weds, July 28	Thurs, July 29	Fri, July 30	Sat, July 31	Sun, Aug 1



Please indicate the room type and number of rooms you are requesting each night. Names can be added to rooms at a later time; names must be provided by May 24, 2010.

5 Payment Information & Cancellation Policy

Payment Guarantee: No charges are incurred at the time of booking, however, a payment guarantee is required to hold your reservation in the amount of one night's stay at the confirmed hotel plus current tax of 14.55%, subject to change. The hotel will charge payment to the credit card provided upon check-in. Please refer to your confirmation for full details, which may vary per hotel.

Cancellation Policy: Reservations cancelled less than 72 hours from the confirmed check-in date or not cancelled at all (no-show) are subject to loss of deposit. Please refer to your reservation confirmation for full policy details.

Payment Method

Credit Card
 Card Type: _____
American Express, Diners Club, Discover, MasterCard and Visa cards are accepted

#: _____ Expiration Date: _____
MM/YY

Name: _____
As it appears on card

Signature: _____

Check
 Check #: _____ \$ _____
Check Enclosed

Credit Card information *must* be provided to guarantee reservation until check arrives. Check must arrive no later than May 24, 2010. Make check payable to onPeak. Add current tax of 14.55%, subject to change. Mail to onPeak's Atlanta office: National Urban League Centennial Conference 2010 c/o onPeak, 240 Peachtree St, Ste 22-S-10; Atlanta, GA 30303.

Important! Groups of 10 or more. You must read, sign, and date below. Otherwise rooms will not be confirmed.

This signed contract will constitute your official room block request for the National Urban League Centennial Conference. Rooms are confirmed on a first-come basis upon receipt of this signed contract. The total room nights contained in this contract can be reduced by 15% without penalty if received in writing to Akilah Armand (fax #312 329 9972), onPeak Event Manager, by May 24, 2010. This date shall be known as the 'final adjustment date'. Should this contract be entered into after May 24, 2010, no reduction will be allowed and the block as outlined at time of signature will be considered the final contracted block.

Should the actual room nights utilized, on a per night basis, after the final adjustment date fall below 85%, Group agrees to be financially responsible for the unused room nights for any contracted dates. Furthermore, should Group cancel the contracted room block at any point after signature, National Urban League reserves the right to hold Group responsible for the total number of contracted room nights multiplied by the booked hotel room rates. Cancellation is defined as the total non-use of the contracted room block. Payment will be due no later than thirty (30) days after date of invoice.

Groups are required to submit a credit card guarantee at the time the block is requested. The onPeak Event Manager must receive the rooming list and a deposit equal to one night's room and tax per reservation no later than May 24, 2010. Deposits are non-refundable after May 24, 2010 regardless of whether the room block commitment is met.

Accepted by Individual (Please Print): _____ Accepted by Individual (Signature): _____
 Acting as Agent for Group (Company Signature): _____ Date: _____